



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

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Allan O'Shea
VICE-CHAIRPERSON
Edward Haik

Ken Hilliard
Ervin Kowalski
Jim Krolczyk
Glenn Lottie
Carl Rutske

CLERK

Marilyn Kliber
(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

DRAFT

PERSONNEL COMMITTEE

Tuesday, February 9, 2010
2:00 P.M.

Courthouse & Government Center
Board of Commissioner's Room

REPORT

Members Present: Carl Rutske, Chairperson, Kenneth Hilliard and Jim Krolczyk

Others Present: Thomas Kaminski, County Controller/Administrator; Beth Yeack, Veterans Counselor; Russell Pomeroy, County Treasurer; Charles Haemker, Library Director; John Faher, Library Board Vice-President; and Karen Molby, Personnel Officer/Administrative Assistant

The meeting was called to order at 1:00 P.M.

ITEMS REQUIRING BOARD ACTION

None.

ITEMS NOT REQUIRING BOARD ACTION

At the December Personnel Committee meeting, the Committee requested Ms. Yeack and Mr. Kaminski contact representatives from other contiguous Counties (Mason, Benzie and Wexford) to see if there was any interest in a combined effort for Veterans Counselor services. Ms. Yeack indicated that she has been in contact with representatives from the various Counties, however, there did not seem to be any interest in combining the position. Mr. Kaminski reported that he also spoke with Fabian Knizacky, Mason County Administrator. Mr. Knizacky suggested that a proposal be presented to Mason County for their discussion and review. The Committee requested that Ms. Yeack compile statistical data showing what Counties Veterans receiving her assistance are from. After that information has been compiled, it was suggested that she and Mr. Kaminski meet to prepare a proposal which they can then present to these Counties.

The Committee discussed various concerns and issues regarding the upcoming FY 2010-11 budget. Items such as revenue shortfalls, State revenue sharing cuts, OPEB liability, capital improvement projects, etc., were discussed. Upcoming Union negotiations and other wage/salary discussions were also discussed. It was suggested that Mr. Kaminski, Mr. Pomeroy, Mr. Haemker and Ms. Molby meet with Steve Fredricks of Manistee Insurance to begin discussing various health insurance options that are available.

There was a brief discussion regarding the annual performance evaluation of the County Controller/Administrator. It was explained that last year, all of the Commissioners, the Equalization Director, County Planner, Maintenance Supervisor, Housing Program Director, County Treasurer and all Administration staff completed a performance evaluation for the County Controller/Administrator. Results of the evaluations were forwarded to Bonnie Toskey, Labor Attorney, and she compiled the results and provided a written report for the County Board. The Committee agreed that this process be followed for the 2010 performance evaluation of the County Controller/Administrator.

The meeting adjourned at 3:00 P.M.

Carl Rutske, Chairperson

Kenneth Hilliard, Commissioner

Jim Krolczyk, Commissioner